

NEW BRUNSWICK ENERGY AND UTILITIES BOARD

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PROVINCE OF NEW BRUNSWICK  
PROVINCE DU NOUVEAU-BRUNSWICK

COMMISSION DE L'ÉNERGIE ET DES SERVICES PUBLICS  
DU NOUVEAU-BRUNSWICK  
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May 11, 2020

## Via Email

To All Parties:

### **Re: Matter 357 - NB Power 2017 Rate Design**

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By correspondence dated May 5, 2020, the New Brunswick Energy and Utilities Board (Board) advised the parties that The Brattle Group (Brattle Group) would be presenting the final Rate Design Stakeholders' Report (Report) as follows:

**Date: Tuesday, May 12, 2020**

**Time: 1:00 p.m. (Atlantic Time)**

**Location: Teleconference and Web Conference**

As previously mentioned, the slides for the presentation will be distributed to the parties by the Brattle Group prior to the presentation.

The web conference will feature the slides and video of the Brattle Group and Board members; however, the web conference will not be interactive, but rather for **visual purposes only**. The audio portion of the presentation will be provided through teleconference. Please note that there is one line for the English feed, one line for the French feed and another line if you are comfortable hearing the conference in either language (with no interpretation).

**Web Conference link:**

<https://newbrunswickenergyandutilitiesboard.my.webex.com/newbrunswickenergyandutilitiesboard.my/j.php?MTID=mda01f6fd1ffa7dc48b61d9f85fc0b259>

**Teleconference – English feed:** 1 855-343-6177; Conference ID **5862173**

**Teleconference – French feed:** 1 855-343-6177; Conference ID **8280084**

**Teleconference – No interpretation feed:** 1-866-886-8388; participant code - 7484156

The Board has prepared guidelines/instructions for joining the web conference and teleconference, which are attached to this letter. Parties are to carefully review these instructions so as to ensure that they are able to follow the presentation. If you have any questions or issues, please forward them to the Chief Clerk immediately so they can be resolved in advance.

A reminder that parties have until **Friday, May 29 at 4:00** p.m. to file their written submissions with the Board and all parties must be copied.

Regards,

A handwritten signature in black ink that reads "Kathleen Mitchell". The signature is written in a cursive style with a large initial 'K'.

Kathleen Mitchell  
Chief Clerk



## Matter 433

# Web Conference and Teleconference Guidelines

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### VIDEO PORTION: Web Conference

- The web link will provide participants access to the **video portion only** of the web conference. The audio portion will be provided through teleconference.
- Through the web conference, you will be able to follow along with the presenter as he navigates through the presentation and there will be a video of the presenter, as well as Board Members as they ask their questions. Other participants will have their web cameras disabled; only the panel Members and presenter will be seen through video.
- Follow the link provided to access the web conference (you can click on the link, or copy and paste in a web browser)
- Participants should have their computer speakers muted and microphones turned off to eliminate feedback noise.
- Participants must enter the web conference **a minimum of 15 minutes prior to the beginning of the presentation.**
- The presentation will be circulated to participants prior to the presentation. If participants do not want to join in the web conference or if they have any technical issues, they can still have the presentation in hand to follow along on the teleconference (audio only).

### AUDIO PORTION: Teleconference

- Audio will be provided through teleconference **only**.
- Participants must join the teleconference **a minimum of 15 minutes prior to the beginning of the meeting.**
- There will be three phone lines: one for each official language, with interpretation service provided for each phone line, and one line with no interpretation service. Please make sure you use the designated phone line of your choice.
- Participants must keep their phones **muted** at all times. If your phone does not have a mute button, you can press \*6 to mute.
- The phone lines are most reliable when a landline is used.

**Note:** If you are having any technical issues, please email the Chief Clerk at [Kathleen.mitchell@nbeub.ca](mailto:Kathleen.mitchell@nbeub.ca) or send a message through the chat window in the web conference.